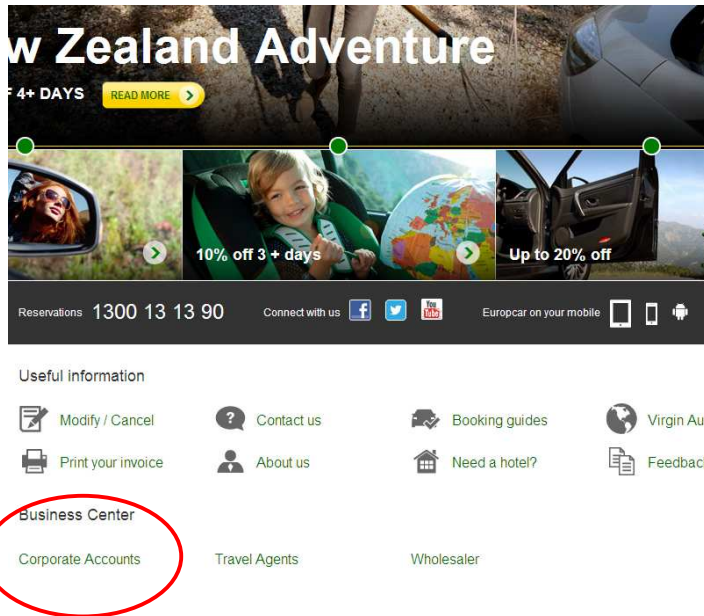


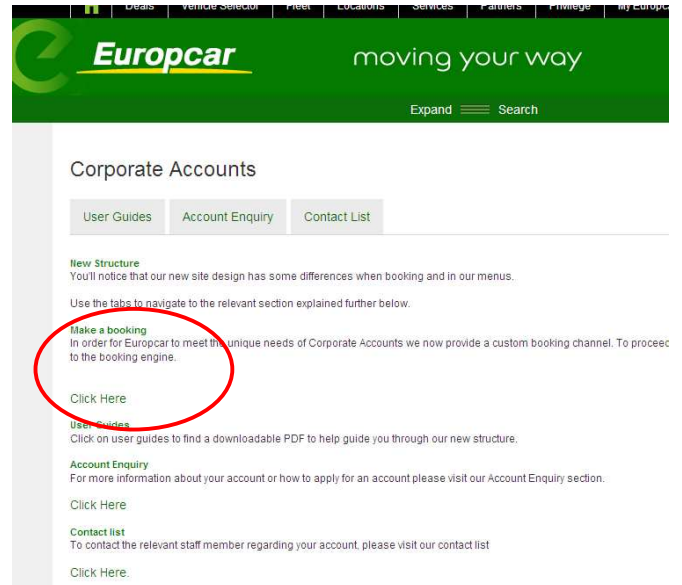
Online Booking Guide for Corporate Clients

1. Go to www.europcar.com.au

2. Click on **Corporate Accounts** in the Business Centre section



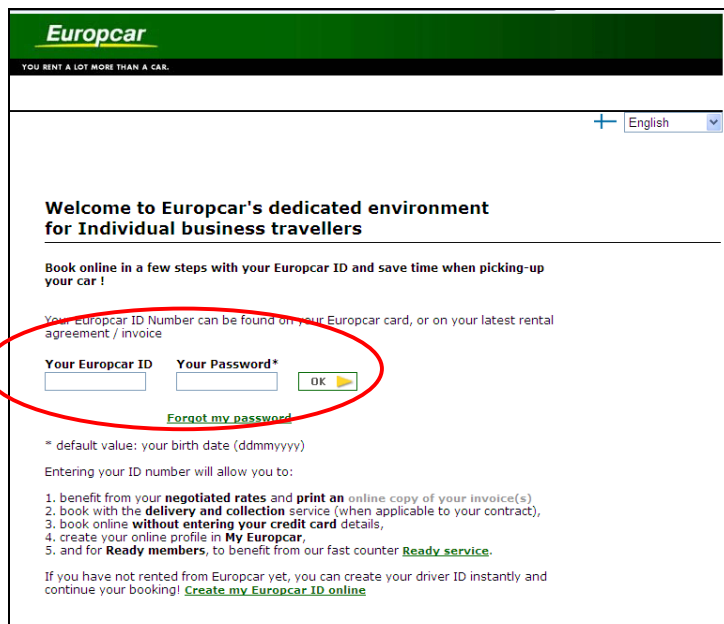
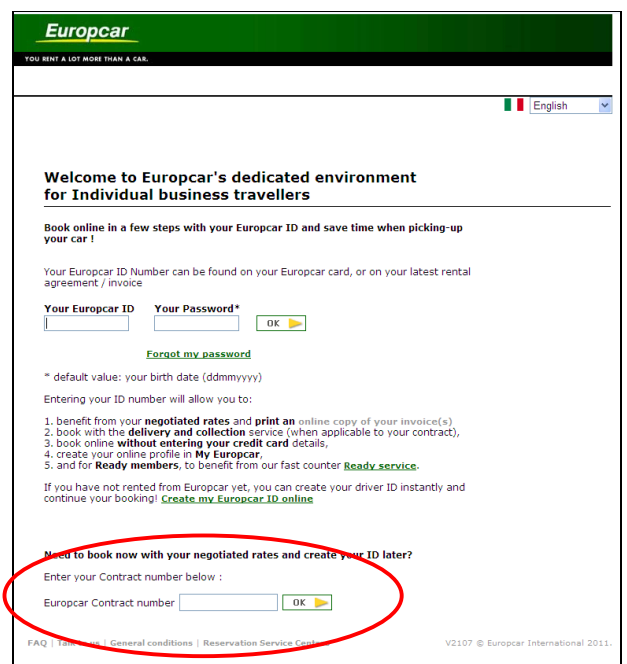
3. Within the Corporate Accounts section, click on **Click Here**



4A. If you have a Europcar ID, please enter it, along with your password and Click **OK**

OR

4B. If you have a Europcar Contract Number, please enter it at the bottom of the page and Click **OK**

5. Enter the Rental Information including dates, times, locations, car category and Click **OK**

6. Ensure the Rate Conditions have been read and select **Find a Rate** and then Click **Book Now**

7. Means of payments:

- **Credit Card (driver pays direct)**
Enter payment card type, number and expiry date, Click **OK**
- **Debit Card (driver pays direct)**
A Debit Card must be Visa or MasterCard embossed debit card and can only be accepted for passenger vehicle rentals (excluding Luxury, PVAR & IVAR), Click **OK**
- **Charge Card (linked to Privilege)**
If the driver has a Charge Card the details will filter through automatically.
- **Company Purchase Order (BA facility)**
If you are using a Business Account enter the Purchase Order number and Business Account number (i.e. 88888888).

NOTE:
Only one Means of Payment should be entered.

Acknowledge you have read the terms and conditions, Click **OK**